Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
Road No.25, Jubilee Hills, Hyderabad - 500 033, Fax: 040 – 23557584

From
Smt. Santhi Kumari, IAS
Vice Chairman &
Director General

To
The Offices of Armed Forces,
District Magistrates & Collectors,
Head of Departments, Institutions,
Central / State / Deemed Universities,
Academies, Corporate Offices
Colleges etc.

Letter No.T2/CLP/648/2025, Dated:22.08.2025

Sir/Madam,

Sub: Dr. MCR HRD Institute of Telangana–Executive Excellence Program on "Transformative AI applications for Public Administration"– Nominations invited – Reg.

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Dr. MCR HRD Institute of Telangana, Hyderabad, with over 50 years of legacy, caters to the training needs of State employees. The Institute conducts Foundation Courses for AIS & CCS Officers in collaboration with LBSNAA, as well as for MES Officers and Assistant Section Officers of the Central Secretariat (ISTM). It also organizes international training programs for MEA and exposure visits for officers from other States.

The Institute has conceptualised and designed an Executive Excellence Program on "Transformative AI applications for Public Administration" (Brochure enclosed).

The details are mentioned below:

Batch	Dates	No. of entries	Last date for receipt of nominations	Course Fee	
				In-campus	Off-campus
I	08.10.2025 to 10.10.2025	50	01.10.2025	30000/-	20000/-
II	15.12.2025 to 17.12.2025	50	06.12.2025		
III	23.02.2026 to 25.02.2026	50	14.02.2026		
IV	20.04.2026 to 22.04.2025	50	13.04.2026		
V	15.06.2026 to 17.06.2026	50	06.06.2026		

Nominations are invited from your Academy / Department / Institute / Office for the above course. Early communication of nominations will facilitate this Institute to make the necessary pre-training arrangements.

For any queries, Dr. Madhavi Ravulapati, Program Director may be contacted on mobile No. +91 9959614546 and on email ID: madhavir@mcrhrdi.gov.in / ravulapati_madhavi@yahoo.com.
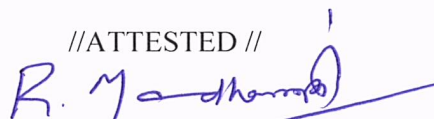
Yours sincerely
Sd/-
Vice Chairman &
Director General

Encl: Brochure

//ATTESTED //

Dr. Madhavi Ravulapati
Head-CLP

Executive Excellence Program •————————

Transformative **AI** applications for
Public Administration

LEVERAGING AI FOR
BUREAUCRATIC EFFICIENCY

Dr. MCR HRD Institute of Telangana
(An Apex Training Institute Accredited as उत्कृष्ट by
Capacity Building Commission, GoI)

TELANGANA RISING

1. Program Highlights

The course fosters a culture of innovation, accountability, and responsiveness, empowering administrators to strategically integrate AI into governance for more efficient, transparent, and citizen-focused outcomes.

This course equips the participants with the knowledge and practical skills to harness Artificial Intelligence (AI) for enhanced governance, decision-making and public service delivery. Participants will explore Artificial Intelligence fundamentals, current applications in government and hands-on tools for project design, monitoring, grievance redressal and legal processes.

The course integrates ethical, legal and personal safety considerations to ensure responsible AI adoption. Through case studies, simulations and interactive sessions, participants will learn to design AI enabled monitoring frameworks, deploy solutions that are centered around citizens, and engage with AI driven legal platforms.

2. Objectives

- Understand the fundamentals of AI and its relevance to productivity enhancement.

- Apply AI tools for the design, delivery, monitoring, and evaluation of government projects and services such as Citizen grievance redressal, Policy design and planning, project delivery and monitoring, evaluation mechanisms etc.

- Gain familiarity with AI-enabled legal recourse platforms and their application in justice delivery.

- Identify and address personal safety concerns related to digital tools and cyber-governance.

- Understand AI accountability, ethical, legal and personal safety dimensions in governance.

3. Cohort Profile

Senior and middle level Civil Servants, Indian Armed Forces Officers, Academic Leaders involved in administration and Research Professionals.

4. Program Dates / Fee

The fee for 3 day on-campus programme is Rs.30,000/- per participant. The fee includes professional fee, boarding and lodging, provision for courseware (in electronic form) and a training kit for all participants. The participants shall make their travel arrangements. A Certificate of Participation will also be given to all participants.

Course Fee Rs. 30,000/- per Head

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5. Program Content

Day	Forenoon Sessions	Afternoon Sessions
DAY 1	**Introduction to Artificial Intelligence in Governance** • Basics of AI • Global and Indian public sector use cases • Challenges and ethical concerns	**AI in Project Delivery and Monitoring** • Real-time dashboards • Geospatial AI for infrastructure tracking • Case study: PM Gati Shakti • Case Study: Census in Telangana
	AI for Policy Design and Planning • Predictive analytics for needs assessment • Policy simulations • AI in socio-economic planning	**AI-Driven Evaluation Mechanisms** • Natural Language Processing (NLP) for analyzing feedback • AI for KPI monitoring • Early warning systems
DAY 2	**AI for Grievance Redressal Systems** • Sentiment analysis in citizen complaints • Chatbots and virtual assistants • Integration with CPGRAMS • Prajavani in Telangana	**Legal Recourse and Judicial Tech Platforms** • AI for legal case sorting, tracking and judgments • Use in Lok Adalats and Legal Aid • Introduction to JUDIS, SUVAAS
	Case Studies in AI-Enabled Public Interfaces • Delhi's grievance prediction model • Karnataka's Bhoomi system • Rajasthan's Jan Soochna portal	**Ethics, Bias, and AI Accountability in Governance** • Algorithmic transparency • Bias in data and models • Legal implications of automated decisions
DAY 3	**AI Tools for Civil Servants' Personal Productivity** • Smart scheduling, summarization, drafting tools • Email filtering and meeting automation • Language translation and speech-to-text	**Hands-On Lab: Using Generative AI Tools** • Practical exercises: drafting responses, reports, grievance summaries • Introduction to prompt engineering • Building simple workflows using AI APIs
	AI and Personal Safety for Officers • Surveillance and early-warning systems • AI in threat detection • Secure communication practices	**Final Reflections, Roadmap** Panel discussion on AI futures in governance **Valedictory Ceremony**

TELANGANA
RISING

6. Program Director

Dr Madhavi Ravulapati
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Head – Centre for Law & Public Administration
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MCRHRDIT

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